

Record of inspection of a Licensed Asbestos Contractor by a Local Authority Inspector

Local Authority Details

Inspector title Inspector forename Inspector surname Date of inspection

Name of local authority

Site Details

Name of licence holder Licence number

Address of work site

Hazard Topic

	Discussed	Not Discussed	Adequate	Not Adequate
Planning (including Plan of Work)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Training and competence (including managers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Control measures (including wet strip, RPE, PPE)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prevention of spread (including enclosures)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decontamination (including transiting)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Compliance with licence conditions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Time spent - Hours Minutes

Action Taken

None Advice Letter *(please attach)* Notice *(please attach)*
 Prosecution *(please provide details in notes overleaf)*

Licence Recommendation

No change Amendment Revocation

Inspection rating *(see notes for overall rating)*

1 2 3 4 5 6

Notes of inspection *(please provide details of names of persons seen, site conditions, matters discussed, etc)*

Asbestos Licensing - Notes for overall rating	
Rating 1 - High Standards	<p>Some aspects meet best practice, beyond minimum compliance, eg</p> <ul style="list-style-type: none"> • Plan of work detailing all aspects, site specific and being followed. • Physical conditions of high standards (perfect enclosure with excellent vision [vision panels and/or CCTV], good condition of RPE face fit tested, DCU fully operational). • Management and supervision actively involved in encouraging best practice, with worker involvement.
Rating 2 - Good Standards	<p>Meet minimum legal requirements, eg</p> <ul style="list-style-type: none"> • Plan of work fit for purpose and being followed. • Physical conditions provide adequate protection and fit for effective decontamination. • Management and supervision active in ensuring work is carried out in compliance with legal requirements.
Rating 3 - One or More Minor Shortcomings	<p>As these shortcomings are not serious, they can be dealt with informally with oral advice, eg</p> <ul style="list-style-type: none"> • Plan of work not detailed but sufficient to enable additions to be made and work to progress. • Physical standards more or less adequate with minor issues needing addressing, eg airlock flaps not weighted, DCU doors not self closing. • Management and supervision trained and competent but not using competencies well.
Rating 4 - Standards are Patchy	<p>It is necessary to address one or more shortcomings by giving formal instructions for remedial action to be taken, eg</p> <ul style="list-style-type: none"> • Plan of work not sufficiently specific to provide satisfactory work instructions. • Physical standards need improvement and some action, eg air movement in enclosure. • Management and supervision is not proactive, ineffective and does not ensure effective control. <p>Formal instructions may be implemented by, eg, obtaining a verbal undertaking from the company to take specific action or sending a letter.</p>
Rating 5 - Standards Unsatisfactory	<p>Typically, there is at least one contravention that gives rise to a discernible risk gap, eg</p> <ul style="list-style-type: none"> • Plan of work generic and not site specific. • Physical standards require formal action, eg no services for DCU, unshaven workers, insufficient wetting of ACMs. • Management and supervision poor with no effective control.
Rating 6 - Standards Unacceptable	<p>Unless application of the EMM identifies duty holder factors that provide strong mitigation, the issuing of a notice and/or prosecution is likely to be appropriate, eg</p> <ul style="list-style-type: none"> • No plan of work. • Physical standards bad eg dry stripping. • Management and supervision absent or non functional.